



Please complete all sections and provide required documents as detailed below for processing.

Requests are subject to a non-refundable subordination processing fee of \$150.00 (up to 10-business day processing) or \$225.00 (up to 5-business day processing).

Please email the completed checklist and required documents to solar@techcu.com with the Subject Line: Subordination Request: Borrower Name and mail the check payment to: Technology Credit Union, Attn: Solar Subordination Payment, 2010 N. First Street San Jose, CA 95131, with copy of the completed and signed checklist.

NOTE: Please ensure all required documents and information are included to avoid processing delays. Technology Credit Union will prepare the Subordination Agreement and send to you upon receipt of payment.

TechCU Solar Loan Information

Solar Loan Borrower Name(s): _____
Property Address: _____

Contact Information

(Please provide main contact person for file questions)

Company Name: _____
Contact Person Name: _____
Address: _____
Email: _____
Phone: _____

New Mortgage Information

(New 1st or 2nd mortgage lender, as it should appear on the Subordination Agreement)

Mortgage Lender Name: _____
Mortgage Loan Amount: _____
Borrower(s) Full Name: _____
Vesting Information: _____
Estimated Closing Date: _____

Completed Subordination Checklist must include the following documents:

- Completed and signed Subordination Checklist
FedEx/UPS/USPS return label (required for shipping)
Signed Borrower's Authorization to Release Information
Preliminary Title Report (must show vesting, legal description, effective date and our recorded lien/s)
Mail Check made payable to Technology Credit Union with a copy of the signed and completed checklist

By signing below, I certify all information provided related to the subordination request is true and correct to the best of my knowledge.

Requester Signature: _____ Date: _____