

# Partnership Checklist

Business Account owned by two or more partners and responsibilities are split. All general partners are jointly liable for any business debts and limited partners are more often just investors, not having personal liability for business debts. Any profits or losses by a general partner are claimed on their personal taxes.

## INDIVIDUALS THAT NEED TO BE PRESENT:

- All General Partners
- Any Authorized Signers

## REQUIRED INFORMATION

- Physical Business Address located in Business Charter Territories
- Tax Identification Number: EIN
- Non-expired Personal Identification and gained CIP information for all individuals
- Physical Address of Individual(s)

## REQUIRED BUSINESS DOCUMENTATION

- General Partnership**
  - Statement of Partnership
  - Fictitious Business Name Statement
- Limited Partnership**
  - Certificate of Limited Partnership
- Limited Liability Partnership**
  - Certified Application to Register a Limited Liability Partnership

## AS NEEDED:

- Fictitious Business Name Statement, if applicable